

Legal Research And Writing For Paralegals 9th Edition

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family law for paralegals 9e

the legal research and writing handbook a basic approach for paralegals ninth edition

business organizations for paralegals ninth edition

specifically designed and written for paralegal students basic labor and employment law for paralegals covers all of the essential elements of its subject in depth with a logical three part organization and supported by dynamic pedagogy you will find this concise paperback highly teachable and an asset to your students classroom experience basic labor and employment law for paralegals features complete coverage of basic labor and employment law in the united states developed for paralegal students manageable three part organization part i introduction to labor and employment law traces the historical development of labor and employment law in america and explores the nature of the employment relationship part ii labor management relations in the union setting looks at how american labor law regulates labor management relations methods of selecting collective bargaining representatives unfair labor practices by employers and unions economic weapons in labor disputes and the formation and administration of labor contracts part iii employment discrimination treats various forms of employment discrimination in american law and the methods and procedures for pursuing employment discrimination claims dynamic pedagogy in every chapter including marginal definitions fact scenarios that illustrate the concepts covered in the text accompanied by fact analysis questions discussion questions and exercises that give students practice applying new concepts case excerpts that encourage case analysis a detailed instructor s manual that includes the following elements in each chapter additional fact scenarios case excerpts and readings quiz and exam questions more discussion questions and exercises suggested writing assignments if you expect timely thorough coverage and complete teaching support you ll want to take note of basic labor and employment law for paralegals specifically for your paralegal students

this thorough easy to use handbook helps the reader select a law career best suited to one s interests training and aptitude where a law degree is not a requirement each of the fifty careers profiled in the book includes interviews with people currently in that job sample responsibilities typical education and skills necessary and further resources to help find out more and how to enter the field this new book from the american bar association is a must have for anyone planning their future in law

legal nurse consulting principles and practices fourth edition provides foundational knowledge on the specialty nursing practice of legal nurse consulting legal nurse consulting is defined and essential information about the practice is discussed history certification scope and standards of practice and ethical and liability considerations the essentials of the law and medical records are explored analysis of the various types of legal cases on which legal nurse consultants work is provided as are other practice areas for legal nurse consultants the various roles and skills of legal nurse consultants are explored and the textbook concludes with

discussion of the ways in which legal cases are adjudicated this volume allows nurses to bridge the gap from their clinical experience to the unfamiliar territory of the legal world with practical advice on topics including tactics for being cross examined in the courtroom and investigative and analytical techniques for medical records individual chapters by subject matter experts focus on the full range of legal medical and business issues that new or experienced legal nurse consultants and nurse experts will encounter in their work a nuanced look at the realities and complexities of toxic torts medical malpractice cases civil rights in correctional healthcare erisa and hmo litigation and other practice areas is offered suitable for experienced nurses studying for certification as legal nurse consultants and for expert witnesses practitioners seeking to expand their current legal nurse roles and other healthcare and legal practitioners

ethics and professional responsibility for paralegals provides complete coverage of legal ethics tailored to the needs of the practicing paralegal

legal research and writing for paralegals emphasizes the skills and issues that paralegals encounter in practice thoroughly up to date the ninth edition continues to combine clear text with visual aids writing samples tips and pointers designed specifically for paralegal students deborah bouchoux s classroom tested approach teaches cutting edge research skills writing style and proper citation form to equip students with an essential skill set and well founded confidence the author s logical and comprehensive approach enhances students understanding part i covers primary authorities part ii discusses secondary authorities and part iii covers the basics of legal writing in addition bouchoux integrates writing strategies into each research chapter to demonstrate the link between the two processes thorough coverage of electronic research includes chapters on both internet research and fee based services bouchoux thoroughly explains proper citation form and the process of updating validating legal authorities the legal writing section includes samples of legal writing such as letters a court brief and a legal memorandum new to the ninth edition new sidebar feature in all research chapters that provides quick tips showing how the material in that chapter applies to computer assisted legal research systems such as lexis westlaw and bloomberg law discussion of govinfo which provides free public access to official and authenticated publications from all three branches of the federal government coverage of new tools used for cite checking including eva and bestlaw discussion of westlaw edge westlaw s new research platform extensive new coverage of the increasing use of artificial intelligence in legal research and writing discussion of new sources that provide free public access to the law including harvard s caselaw access project and courtlistener new sections on preparing email letters and email memoranda including assignments all new research questions and internet legal research assignments have been included for each chapter professors and students will benefit from

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enlivened with color and numerous visual aids tom mauet and marlene maerowitz s highly successful text for litigation features comprehensive material in a very teachable format in three coherent parts investigating and planning the litigation pretrial litigation and settlement trial and post trial trial expert thomas mauet an paralegal educator marlene maerowitz clearly and thoroughly explain the steps paralegals must follow to assist lawyers in civil lawsuits from initial fact gathering through post judgment proceeding including the latest changes in the federal rules of civil procedure the authors discuss and demonstrate the full range of litigation skills from drafting litigation documents motion pleadings discovery request and collecting data to interviewing clients and taking witness statements in addition to the new attractive design fundamentals of litigation for paralegals second edition features chapters on provisional remedies appeals and alternative dispute resolution numerous visual aids chart forms exhibits and more to enhance student understanding key terms highlighted throughout the text and further explained in a comprehensive glossary chapter objectives and summaries that preview and review important points review questions to test understanding of the main concepts a litigation file which follows and illustrates the complete litigation process including

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